

Appendix 12-2:

NextEra Energy Major Duties & Accountability Matrix

# Nextera Energy

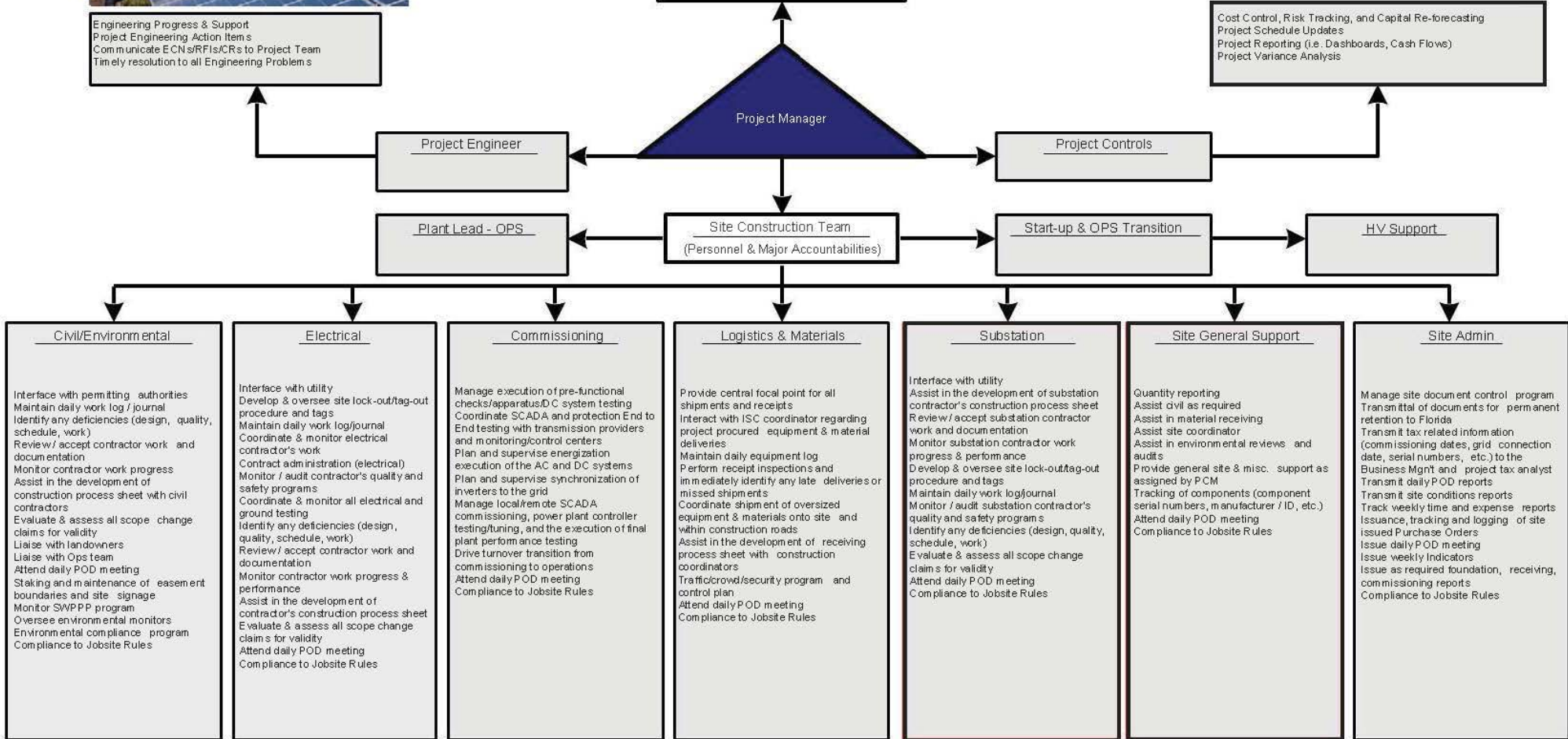
## Major Duties & Accountability Matrix



Engineering Progress & Support  
Project Engineering Action Items  
Communicate ECNs/RFIs/CRs to Project Team  
Timely resolution to all Engineering Problems

Safety & Environmental Performance  
Schedule, Cost & Quality performance  
Project Plan of the Day (POD)  
Revenue Performance  
Monthly Management Meetings  
Overall Project Direction  
Administration of Contracts

Cost Control, Risk Tracking, and Capital Re-forecasting  
Project Schedule Updates  
Project Reporting (i.e. Dashboards, Cash Flows)  
Project Variance Analysis



Civil/Environmental

- Interface with permitting authorities
- Maintain daily work log / journal
- Identify any deficiencies (design, quality, schedule, work)
- Review / accept contractor work and documentation
- Monitor contractor work progress
- Assist in the development of construction process sheet with civil contractors
- Evaluate & assess all scope change claims for validity
- Liaise with landowners
- Liaise with Ops team
- Attend daily POD meeting
- Staking and maintenance of easement boundaries and site signage
- Monitor SWPPP program
- Oversee environmental monitors
- Environmental compliance program
- Compliance to Jobsite Rules

Electrical

- Interface with utility
- Develop & oversee site lock-out/tag-out procedure and tags
- Maintain daily work log/journal
- Coordinate & monitor electrical contractor's work
- Contract administration (electrical)
- Monitor / audit contractor's quality and safety programs
- Coordinate & monitor all electrical and ground testing
- Identify any deficiencies (design, quality, schedule, work)
- Review / accept contractor work and documentation
- Monitor contractor work progress & performance
- Assist in the development of contractor's construction process sheet
- Evaluate & assess all scope change claims for validity
- Attend daily POD meeting
- Compliance to Jobsite Rules

Commissioning

- Manage execution of pre-functional checks/apparatus/DC system testing
- Coordinate SCADA and protection End to End testing with transmission providers and monitoring/control centers
- Plan and supervise energization execution of the AC and DC systems
- Plan and supervise synchronization of inverters to the grid
- Manage local/remote SCADA commissioning, power plant controller testing/tuning, and the execution of final plant performance testing
- Drive turnover transition from commissioning to operations
- Attend daily POD meeting
- Compliance to Jobsite Rules

Logistics & Materials

- Provide central focal point for all shipments and receipts
- Interact with ISC coordinator regarding project procured equipment & material deliveries
- Maintain daily equipment log
- Perform receipt inspections and immediately identify any late deliveries or missed shipments
- Coordinate shipment of oversized equipment & materials onto site and within construction roads
- Assist in the development of receiving process sheet with construction coordinators
- Traffic/crowd/security program and control plan
- Attend daily POD meeting
- Compliance to Jobsite Rules

Substation

- Interface with utility
- Assist in the development of substation contractor's construction process sheet
- Review / accept substation contractor work and documentation
- Monitor substation contractor work progress & performance
- Develop & oversee site lock-out/tag-out procedure and tags
- Maintain daily work log/journal
- Monitor / audit substation contractor's quality and safety programs
- Identify any deficiencies (design, quality, schedule, work)
- Evaluate & assess all scope change claims for validity
- Attend daily POD meeting
- Compliance to Jobsite Rules

Site General Support

- Quantity reporting
- Assist civil as required
- Assist in material receiving
- Assist site coordinator
- Assist in environmental reviews and audits
- Provide general site & misc. support as assigned by PCM
- Tracking of components (component serial numbers, manufacturer / ID, etc.)
- Attend daily POD meeting
- Compliance to Jobsite Rules

Site Admin

- Manage site document control program
- Transmittal of documents for permanent retention to Florida
- Transmit tax related information (commissioning dates, grid connection date, serial numbers, etc.) to the Business Mgmt and project tax analyst
- Transmit daily POD reports
- Transmit site conditions reports
- Track weekly time and expense reports
- Issuance, tracking and logging of site issued Purchase Orders
- Issue daily POD meeting
- Issue weekly Indicators
- Issue as required foundation, receiving, commissioning reports
- Compliance to Jobsite Rules